

Uplands Junior School

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Head Teacher: Mrs S Webster-Smith

Dear Parents,

Re: Uplands Board of Governors - Parent Governor Vacancy

We currently have a vacancy for one new Parent Governor to serve on the Uplands Junior School's Board of Governors.

What does a school governor do?

The role of a school governor is to contribute to the work of the Governing Board in ensuring high standards of learning and progress for all our pupils by:

- Setting the school's vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Who can apply?

To stand for a parent Governor you need to have a child of school age and you need to be over 18 years old. Guidance on the criteria that might disqualify a parent from standing for Parent Governor are on our school website. All our Governors are required to sign the Governor Code of Conduct and undergo DBS checks. Governors at Uplands are usually appointed for a 4-year term of office.

What skills do you need?

Some parents may feel that they do not have the necessary expertise, knowledge or skills to carry out the role of governor effectively or are put off by the amount of work involved. However, parents have much to offer our school and can play a vital part in helping Uplands meet the needs of the children and the community. We would particularly welcome parents with business expertise or links to the local community or perhaps have experience of education in a different setting.

Governors are not expected to be instant experts. The Local Authority and the School provide governors with the relevant information and free training. Training events are held regularly throughout the year during the day or evening to help governors learn more about their role and keep up to date with changing curriculum and legislation.

There is a time commitment. Full Governing Board meetings are held twice a term in school, usually around 4/5pm. Committees meet more often at a time convenient to the governors involved. Currently Governors are not meeting in school. All meetings are held remotely. In addition, at Uplands we like all governors to take on a 'Link' role where they take a special interest in a specific area of the school's development and monitor its progress. This usually involves a visit into school once or twice a term. Again, we are looking at different ways of monitoring under the present conditions.

Enclosed with this letter you will find a form that explains how you can nominate yourself to stand for election. Please write a brief statement about yourself to help parents decide whom to vote for (if an election is required). Nominations should be sent or emailed to the school office and must be received **by 4pm on Thursday 3rd December 2020**. Should there be more than one nomination for the vacancy ballot papers will then be sent out to all parents.

Remember, decisions taken by the Board of Governors will affect your child's future education. To make sure you have a voice in that decision making, please make every effort to take part in these elections.

If you require further any information about the role of governor, please contact me or another of our governors through the school office. More information is also available from the National Governance Association <https://www.nga.org.uk/Governance-Recruitment/Be-a-school-governor-or-trustee.aspx>

Yours sincerely

Debbie Anslow
Chair of Governors



NOMINATION FORM
ELECTION OF PARENT GOVERNORS
UPLANDS JUNIOR SCHOOL

Deadline for Nominations is Thursday 3rd December 2020.
All forms need to be returned to the school office by 4.00 pm.

If you wish to put yourself forward to be a Parent Governor please complete the attached nomination form, additional copies of which are available from the School Office, and return it to the School (in an envelope marked Governor Nomination no later than 4pm on Thursday 3rd December. Please use the space below to write a short statement about yourself and why you are putting yourself forward. This will be sent out to parents with ballot papers if more than 2 nominations are received. Should you require another copy of this form it will be available on the school website.

I wish to nominate myself: _____ (your name)
Parent/Guardian of: _____ (child's name)
Of (child's address): _____

As a Parent Governor of Uplands Junior School, Finchfield Road West, Wolverhampton, WV3 8BA.

Signed: _____
Date: _____
Address: _____

PERSONAL STATEMENT SUPPORTING MY NOMINATION